



Wellington Ex-Services Skittles League

Draft Constitution

1. Governance

An Executive Committee is elected at the A. G. M. each year and shall consist of the following members:

1. Chairman
2. Vice Chairman***
3. Secretary/Treasurer*
4. Assistant Secretary/Website Manager**
5. Assistant Treasurer**
6. Division A Representative
7. Division B Representative
8. Entertainments Officer**

*These roles may be held separately.

**These roles may be combined with other relevant Committee positions such as Divisional Representatives.

***This role is undertaken by an Executive Committee member who has been chosen by the Executive Committee.

1.1. President and Vice President

These are elected at the Annual General Meeting, but do not hold any position on the Executive Committee, the positions as such do not entitle the holder to a vote at the AGM or any Extraordinary General Meeting (EGM) that may be held.

2. Executive Committee Responsibilities and Authorities

The Executive Committee will meet twice a season as a minimum, extra meetings may be called as deemed necessary by the Chairman and/or Secretary. A quorum needs to be attained before the Executive Committee can resolve any business this will be when a majority of committee members are present.

It is the Executive Committee's responsibility to administer the League in terms of fixture allocation, fixture fulfilment, adherence to the rules and financial matters appertaining to the league. The Committee will also hear any disputes from members and make a decision accordingly. The Executive Committee is also responsible for trying to resolve any issue raised by a third party that may have a bearing on the running of the league or the standing of the league. Should a situation arise whereby the rules are not entirely clear as to what action is required then the Executive Committee has the authority to:

1. Use their discretion and decide upon an action accordingly.
2. Call an Emergency Captains Meeting to discuss the issue.
3. Call an Extraordinary General Meeting.

The Executive Committee will review the current season and report to the Captains meeting and the AGM. This review may lead to the Executive Committee recommending additional rules to be drafted, existing rules to be amended or removed or a change to fees, these are however only recommendations and the final decision will be made by the AGM or EGM as appropriate.

4. Annual General Meeting (AGM)

The Annual General Meeting is to be held on the first Friday in July at a venue to be decided by the Secretary. The purpose of the AGM if so required is to:



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1. Approve the Secretary's and Treasurer's Reports for the preceding season.
2. Elect an Executive Committee.
3. Decide on any proposed changes to rules.
4. Decide on any changes to League fees.
5. Elect a President and Vice president.
6. Elect new members to the League
7. Discuss any other business with permission of the Chairman.

4.1. Quorum

For the AGM to enable any business a quorum of a majority of its members must be present at the AGM.

4.2. Attendance

All teams wishing to play in the ensuing season must be represented by a person who has played for them in the preceding season at the AGM new applicants must also be represented at the AGM Should an existing team fail to attend and there are new applicants the new applicant will be given priority as regards forthcoming League membership.

4.3. Voting

Each team has one vote, and each Executive Committee member has one vote, should a vote be tied the Chairman or his deputy will have the casting vote. Teams that have resigned from the league may only vote on matters that relate to season just gone and teams that have been newly elected may only vote on matters relating to the forthcoming season. Should an issue arise at the AGM that only affects either division A or Division B only then the chairman may call for a vote from the Executive Committee members and teams from the division concerned only.

4.4. New Rule and Rule Amendments

New rule proposals or amendments to existing rules or proposed amendments to the Constitution must be submitted to the Secretary in writing or by e-mail a minimum of three weeks prior to the date of the AGM, amendments to proposals submitted to the AGM will be accepted at the AGM provided the amendment has a valid seconder.

5. Extraordinary General Meeting (EGM.)

This may be called should a two thirds majority of the Executive Committee or if a majority of teams so decide. A signed letter by the majority of team captains should be sent to Secretary requesting an EGM stating their reason(s) for requesting an EGM. Once the criteria for requesting an EGM have been met the Secretary will organise this within three weeks of the date from when the EGM request was made.

The EGM will have the same authorities and voting rules as the AGM.

6. Captains Meeting

A Captains Meeting will be held at least once a season, all teams must be represented by their captain or his deputy. This meeting will be to discuss the season that has already been played, have an update on the Leagues finances and consider any measures that need to be brought to the AGM.

7. League Format

The league shall consist of two divisions; Division A who play on Friday nights (there may be exceptions to this to account for alley availability and public holidays etc) and Division B who play on



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Thursday nights (again there may be exceptions to this to account for alley availability and public holidays etc) there will be a maximum of twenty teams per division who will play each other twice on a home and away basis, points won are determined by the AGM and will be included in the league rules. There will also be a cup competition with matches drawn randomly and these games will be played on a neutral alley allocated by the Secretary, entrance to this is compulsory for all member teams. There is also a singles competition, where entry is open to all players in the league, entrance to this is voluntary, and alleys for each round will be allocated by the Secretary. Various other competitions may be arranged during the season if deemed necessary.